

The Annual Quality Assurance Report (AQAR) of the IQAC

PART – A

AQAR for the year

2011– 2012

1. Details of the Institution

1.1. Name of the Institution

MAHISHADAL RAJ COLLEGE

1.2. Address Line 1

Mahishadal

Address Line 2

Purba Medinipur

City / Town

Kolkata / Haldia

State

West Bengal

Pin Code

721628

Institution e-mail address

mrc_mdl@yahoo.co.in /
akbera1957@gmail.com

Contact Nos.

09434964960

Name of the Head of the Institution

Dr. Asim Kumar Bera

Tel No. with STD Code

03224 – 240220 / 240092

Mobile

09775013373

Name of the IQAC Co-coordinator	Prof. Badal Kumar Bera							
Mobile	09733908683							
IQAC e-mail address	college1946@gmail.com							
1.3. NAAC Track ID	WBCOGN 13293							
OR								
1.4. NAAC Executive Committee No. & Date :	March 31, 2007/220							
<i>(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)</i>								
1.5. Website address	www.mahishadalrajcollege.com							
Web-link of the AQAR	http://www.mahishadalrajcollege.com/naac/aqar							
For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc								
1.6. Accreditation Details								
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 st Cycle	B	71.00	2007	2012		
	2	2 nd Cycle						
	3	3 rd Cycle						
	4	4 th Cycle						
1.7. Date of Establishment of IQAC : DD/MM/YYYY	15/06/2008							
1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC								
<i>(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)</i>								
AQAR 2008-2009 has been submitted on 20.09.2015								
AQAR 2009-2010 has been submitted on 20.09.2015								
AQAR 2010-2011 has been submitted on 20.09.2015								
AQAR 2011-2012 has been submitted on 20.09.2015								
AQAR 2012-2013 has been submitted on 20.09.2015								
AQAR 2013-2014 has been submitted on 20.09.2015								
1.9. Institutional Status								
University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-educational Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid+Self Financing Totally Self-financing

1.10. Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11. Name of the Affiliating University (*for the Colleges*)

1.12. Special status conferred by Central / State Government – UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG Programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1	No. of Teachers	11						
2.2	No. of Administrative / Technical staff	05						
2.3	No. of students	02						
2.4	No. of Management representatives	04						
2.5	No. of Alumni	02						
2.6	No. of any other stakeholder and community representatives	02						
2.7	No. of Employers / Industrialists	02						
2.8	No. of other External Experts	01						
2.9	Total No. of members	29						
2.10	No. of IQAC meeting held	05						
2.11	No. of meeting with various stakeholders	No.	03	Faculty	04			
	Non-Teaching Staff	04	Alumni	02	Others	---		
2.12	Has IQAC received any funding from UGC during the year ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			
	If yes, mention the amount	<input type="text"/>						
2.13	Seminars and conferences (only quality related)	(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC						
	Total Nos.	Nil	International	<input type="checkbox"/>	National State	<input type="checkbox"/>	Institution Level	<input type="checkbox"/>
	(ii) Themes	Nil						
2.14	<p>I. Monitoring for extension of the affiliation of the subjects of a) Music (Gen) b) Physiology (Gen) c) Hindi (Gen) d) Nutrition (Hons) courses in UG Level under Vidyasagar University.</p> <p>II. Monitoring for start the admission process of students in the UG Courses a) Physical Education b) BCA under the affiliation of Vidyasagar University.</p> <p>III. Monitoring the process for replacement of Old wiring by new wiring with modern technologies to overcome the voltage drop.</p> <p>V. Monitoring the Plan for the construction of Swimming Pool and Sports Hall from the fund of UGC during XI th plan period in the 2nd Campus of our college.</p> <p>V. Monitoring the process for the purchase of Land to extend the 2nd Campus of our college for future plan.</p>							

2.15 Plan of Action by IQAC/Outcome

The Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * **2011 – 2012**

Sl.	Plan of Action	Achievements
1.	Preparation of AQAR for NAAC	Functioning
2.	To extend the affiliation of the subject of a) Music (Gen) b) Physiology (Gen) c) Hindi (Gen) d) Nutrition (Hons) in UG level under the affiliation of Vidyasagar University.	Affiliation received
3.	To start the admission process of students in the UG Courses a) Physical Education (Gen) b) BCA under the affiliation of Vidyasagar University.	Admission completed
4.	To start the process for replacement of Old wiring by new wiring with modern technologies to overcome the voltage drop.	Ongoing
5.	Planning for the construction of 6-storied building for class rooms from the fund of one time central assistance.	Plan completed
6.	Planning for the construction of Swimming Pool and Sports Hall from the fund of UGC during XI th plan period in the 2 nd Campus of our college.	Plan completed
7.	Planning for purchase of Sports Goods from the fund of UGC during XI th plan period to enrich the Sports Hall.	Plan completed
8.	Planning for the purchase of Land to extend the 2 nd Campus of our college for future plan.	Plan completed
9.	Purchase of Books from the UGC Fund and the Fund raised by the college.	Purchased
10.	Purchase of Instruments from the UGC Fund and other funds raised by the college.	Purchased

* Attach the Academic Calendar of the year as Annexure

2.16 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

Management appreciated the IQAC body. They approved all the decision of IQAC.

PART – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	0	0	0	0
PG	0	0	0	0
UG	35	2	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	35	2	0	0
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum : CBCS/Core/Elective option / Open options

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	01
Trimester	Nil
Annual	36

1.3 Feedback from stakeholders* (*On all aspects*)

Alumni Yes Parents Yes Employers Yes Students Yes

Mode of feedback : Online Manual Co-operating schools (for PEI)

* Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

The decision is taken by the affiliating University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Introduction of P.G. departments under the DDE, V.U. : Bengali, English, History, Pol.Sc, Sanskrit, Env. Sc., Mathematics, Commerce

Criterion – II

2. Teaching, Learning and Evaluation

2.1	Total No. of Permanent faculty	Total	Asst. Professor	Associate Professor	Professor	Others
		29	23	06	00	00

2.2	No. of permanent faculty with Ph.D.	08
-----	-------------------------------------	----

2.3	No. of Faculty Position Recruited (R) and Vacant (V) During the year	Asst. Professor		Associate Professor		Professor		Others		Total	
		R	V	R	V	R	V	R	V	R	V
		00	01	00	00	00	00	00	00	00	01

2.4	No. of Guest and Visiting faculty and temporary faculty	62	05	00
-----	---	----	----	----

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended	02	20	16
Presented papers	---	06	08
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning :

Smart Class room, Student feedback system, Online access through infibnet facility

2.7	Total No. of actual teaching days during this academic year (2011 – 2012)	226
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2.8	Examination / Evaluation Reforms initiated by the Institution (for example : Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	Nil
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2.9	No. of faculty members involved in curriculum Restructuring/revision/syllabus development As member of Board of Study/Faculty/Curriculum Development workshop	06	06	06
-----	--	----	----	----

2.10	Average percentage of attendance of students	78%
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2.11 Course / Programme wise distribution of pass percentage

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Hons.)	266		1.92	98.08	---	97.74

B.A. (Gen.)	87		---			95.40
B.Sc. (Hons.)	76		14.86	85.14	---	97.37
B.Sc. (Gen.)	12+12=24		25			100
B.Com (Hons.)	52		19.23	80.77	---	100
B.Com (Gen.)	04					100

2.12 How does IQAC contribute/Monitor/Evaluate the Teaching & Learning processes :

The members of the IQAC take care of the no. of classes held in a month in each subject and take care of the Annual Examination & Internal Assessment, Field Work, Survey.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programme	Number of faculty benefited
Refresher Courses	05
UGC – Faculty Improvement Programme	03
HRD Programmes	---
Orientation Programmes	02
Faculty Exchange Programme	02
Staff training conducted by the University	01
Staff training conducted by other institutions	---
Summer / Winter Schools. Workshops, etc.	---
Others	01

2.14 Details of administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Position	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22-3=19	06	00	06
Technical Staff	08	05	00	06

Criterion – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in sensitizing/Promoting Research Climate in the institution

IQAC of the college motivates the faculty for doing research work by taking Major/Minor research projects of UGC.

3.2. Details regarding major project

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3.. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	00	03	00
Outlay in Rs. Lakhs	2,00,000	00	3,20,000	00

3.4. Details on research publications

	International	National	Others
Peer Review Journals	02	-	---
Non-Peer Review Journals	-	-	---
e-journals	-	-	---
Conference proceedings	01	04	---

3.5. Details on Impact factor of publications

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	Nil	Nil	Nil	Nil
Minor Projects	2 years	UGC	3,20,000	2,10,250
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry Sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/College	Nil	Nil	Nil	Nil
Students research Projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any Other (Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	2,10,250

3.7. No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8. No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9. For Colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (Specify)

3.10. Revenue generated through consultancy

3.11. No. of conference organized by the Institution

Level	International	National	State	University	College
Number	00	00	02	00	01
Sponsoring agencies	00	00	UGC, State Govt	00	State Govt

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations International National Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs :

From Funding agency	<input type="text" value="15,00,000"/>
From Management of University/College	<input type="text" value="10,00,000"/>
Total	<input type="text" value="25,00,000"/>

3.16. No. of patents received this year

Type of Patent	Number	
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17. No. of research awards/recognitions received by faculty and research fellow of the institute in the year : **N.A.**

Total	International	National	Dist	State	University	College

3.18. No. of faculty from the institution who are Ph.D. Guides
 and students registered under them

3.19. No. of Ph.D. awarded by faculty from the Institution

3.20. No. of Research scholars receiving the Fellowships (New enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21. No. of Participated in NSS events :

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.22. No. of Participated in NCC events :

University level	<input type="text" value="00"/>	State level	<input type="text" value="46"/>
National level	<input type="text" value="33"/>	International level	<input type="text" value="00"/>

3.23. No. of Awards won in NSS :

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24. No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="28"/>	International level	<input type="text" value="00"/>

3.25. No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="00"/>
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="01"/>
		Any other	<input type="text" value="00"/>

3.26. Major Activities during the year in the sphere of extension activities and Industrial Social Responsibility

- Control of gathering of peoples in Mahishadal Rathajatra Mela
- Traffic Control in Puja Holidays and other days whenever required by the Mahishadal Police Station.
- To help the workers of the Govt. during the day of Pulse Polio.
- Plantation.
- Conducted Blood donation Camp.
- Conducted Vitamin A Deficiency Detection Camp
- Organized NSS Camp in adopted villages.

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities

Facilities	Exiting	Newly created	Source of Fund	Total
Campus area	3.51 acres	00	----	3.51 acres
Class rooms	25	00	-----	25
Laboratories	17	00	-----	17
Seminar Halls	02	00	-----	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year	02	00	-----	02
Value of the equipment purchased during the year (Rs. In Lakhs)		20,38,175	UGC	20,38,175
Others				

4.2. Computerization of administration and library

Yes

4.3. Library Services :

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14395	-	465	-	14860	-
Reference Books	21594	-	696	-	22290	-
e-Books	51000	-	6000	-	57000	-
Journals	19	-	00	-	19	-
e-Journals	2100	-	1500	-	3600	-
CD & Video	113	-	16	-	129	-
Other (specify)	-	-	-	-	-	-

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23	10	02	00	00	06	04	01
Added	23	10	02	00	00	06	04	01
Total	00	00	00	00	00	00	00	00

- 4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computers and Internet access available for teachers, students and employees.

- 4.6. Amount spent on maintenance in Lakhs :

i) ICT	96,950
ii) Campus Infrastructure and facilities	3,90,000
iii) Equipments	1,10,000
iv) Others	42,372
Total	6,37,322

Criterion – V

5. Student Support And Progression

- 5.1. Contribution of IQAC in enhancing awareness about Student Support Services

- i) The Counseling Cell at the time of admission in various courses and in the last year motivates the students regarding subjects taken as the combination subjects in the various classes and how to get the services in the different fields.
- ii) The women Cell constituted as per IQAC guidelines always take care of the Women students of the college.
- iii) Regular meeting among its members emphasizing the need of Job Oriented Courses and to open the new Career Oriented Courses and also advise the departments to organize the seminars to motivate the pupils.
- iv) The IQAC Cell has been trying to organize the Awareness Programme through the NCC Unit.
- v) The IQAC Cell has advised the NSS Unit (5 units) to organize the Awareness Programme
- vi) Introduction of students Feedback system and Feedback system in the Hostels.

- 5.2. Efforts made by the institution for tracking the progression

- i) Efforts being always made for tracking the progression of the students. When the result of University Examinations like Part-I, Part-II & Part-III Examination has been published, the Academic Committee and Teachers' Council jointly analyze the result of the said examinations and the Heads of the different departments call for every student and discuss with the student.
- ii) Each department analyze the feedback reports in every year and became self motivated.
- iii) The Women Cell and members of IQAC identify the various problems of the girls students both within the campus and outside the campus and solve the said problems of the girls students.
- iv) The Women Cell visits the Women's Hostel in every week and seeking problems the girls students.
- v) The department of Library organizes a "Library Orientation Programme" for 1st year student to teach the student about the use of Computerized Library.
- vi) For Industrial Training of the B.Sc. (Voc) students of the Industrial Chemistry, the department of Chemistry placed the students to the Indian Oil Corporation Limited, Haldia and Public Health Engineering (PHE), Geonkhali, Purba Medinipur.

5.3. (a) Total Number of students

UG	PG	Ph.D.	Others
3297	00	00	00

(b) No. of students outside the state

00

(c) No. of International students

00

Men	No	%	Women	No	%
	2085	63.24		1212	36.76

Last Year (2010 – 2011)						This Year (2011 – 2012)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2646	315	12	37	04	3014	2872	362	09	46	08	3297

Demand ratio

1:3.26

Drop out %

08.68

5.4. Details of student support mechanism for coaching for competitive examination (if any)

- i) Special Training for Communicative English by the Department of English for the students.
 ii) Career Counseling Cell also monitors the matter.
 iii) Most of the faculties of the different Departments help the students to fill up the forms of several online examinations, downloading questions of different examinations and consulting the websites of relevant sectors.
 iv) The Career Counseling Cell often provide the students model answer papers of different competitive examinations.

No. of students beneficiaries

200

5.5. No. of students qualified in these examinations

NET

Nil

SET/SLET

Nil

GATE

Nil

CAT

Nil

IAS/IPS etc

Nil

State PSC

Nil

UPSC

Nil

Others

Nil

5.6. Details of students counseling and career guidance

- i) The Career Counseling Cell issue a notice to the students of 3rd year regarding Career guidance.
 ii) The students of the different departments communicate with the Heads of the different departments.
 iii) The Heads of the different departments arrange for the seating with the students regarding career guidance.
 iv) the different departments send the students to the English department for Communicative English.
 v) The different departments arrange for the examinations of the different competitive examinations.

No. of students benefited

270

5.7. Details of campus placement

On Campus			Off Campus
Number of Organizations visited	Number of students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8. Details of gender sensitization programme

Nil

5.9. Students Activities

5.9.1. No. of students participated in Sports, Games and other events

State/University level National level International level

No. of students participated in cultural events

State/University level National level International level

5.9.2. No. of medals/awards won by students in Sports, Games and other events

Sports : State/University level National level International level

Cultural : State/University level National level International level

5.10. Scholarship and Financial Support

	Number of students	Amount
Financial support from institution	2800	8,96,000
Financial support from government	750	22,50,000
Financial support from other sources	220	2,20,000
Number of students who received International/National recognitions	Nil	Nil

5.11. Student organized / initiatives **N.A.**

Fairs : State/University level National level International level

Exhibitions : State/University level National level International level

5.12. No. of social initiatives undertaken by the students

5.13. Major grievances of students (if any) redressed : Nil

Criterion – VI

6. Governance, Leadership and Management

6.1. State the Vision and Mission of the institution

Mahishadal Raj College is the third oldest college in the undivided district of Midnapore and fiftieth one under University of Calcutta. The college was founded on August 1, 1946 by Kumar Debaprasad Garga Bahadur, the 'Raja' of Mahishadal and a celebrity in the field of music and fine arts. Now the college is affiliated to Vidyasagar University since 01.06.1985. Situated only twenty kilometers from both Haldia (a potential industrial town of W.B.) and

Tamluk (the district headquarter of Purba Medinipur) the college has immensely benefited from its location in a pleasant, placid countryside.

The logo of the college properly reflect its mission. They are Wisdom, Values and Progress. Founded by the Mahishadal Raj during the days of fierce freedom movement at Mahishadal to enable the poor rural boys and girls to promote their higher studies at a very low cost ("after matriculation they had to give up higher studies due to prohibitive cost of education in the metropolis") and to bring prosperity in the area by diffusing the light of education and to inculcate high values, the college to-day is also committed to providing excellence in education at the undergraduate level in order to empower the rural youth with breadth of knowledge and depth of experience that provide meaningful contribution to their career and also to the community. For this purpose, during the last six decades, the college geared all its academic and extension activities in this direction. To achieve the goals stated in the mission statement the college faithfully follows the following basic objectives :

- i) To provide qualitative and useful teaching in order to prepare the students for higher education.
- ii) To develop personality, quality of leadership and good citizenship in students.
- iii) To inculcate ethical and moral values.
- iv) To create teachers for the future generation.
- v) To prepare the students for entering into a bright career, meeting the social, economic and other challenges, and contributing to peace, human unity and universal welfare.
- vi) To enhance creative skills.
- vii) To develop sense of social services and patriotism through community services.**

Our institution has been trying to take steps in developing human and cultural values among the students to fulfill the needs of the society. Some such activities are listed below :

- i) The National Service Scheme (4-units) follows the moto "NOT ME BUT YOU". It has four adopted villages in every week and set up different awareness programmes. In the Special Puja Camp the volunteers clean the wild plants & herbs, abominable materials and cast-off to save the villagers from environmental pollution. They also clean the drains of the Mahishdal Hospital and other drains of Mahishadal main area.
The National Service Scheme of the college has the linkage with the Consumers Affairs & Fair Business Practice, Department of Govt. of India, the Health Deptt., Govt. of W.B., Lions Club of Mahishadal, Naikundi Janakalyan Samiti, and organized Consumer awareness seminar, TB awareness seminar, Pulse Polio motivation campaign and may other society concerned programmes.
- ii) The Cadets of NCC unit have organized an AIDS Awareness Programme in the area of Mahishadal and Haldia.
- iii) The college has established a "Medical and First Aid Centre" of its own which is regularly attend by a registered medical practitioner. The college has signed a "MOU" with "Bipanna Bandhu", a local charitable organization for Ambulance Service, emergency trained staff for medical care, oxygen cylinder etc.
- iv) A Yoga Centre has been established where training on Yoga is given by experts.
- v) The cultural unit of the college has taken some steps to organize and celebrate different cultural events and the students play leadership role in University Inter College Cultural Competition.
- vi) In the Sports Unit of the college, the students play a leadership role in University Inter College Sports Competition.
- vii) In the Youth Parliament Competition, the students of the college have played vital role in District and State Level Competition.
- viii) The Blood Donation Camp has been organized by the college authority and Students' Union in a fixed day of every year.
- ix) The college conducts educational tour every year before the Puja Holidays. The tour is guided by the teachers and the staff of the college.

Departmental tours are organized by different departments for broadening the knowledge of the students in their respective areas as per syllabus of Vidyasagar University.

In spite of that, the institution is trying to take initiative for opening of new subjects and for developing the existing infrastructure etc. The institution aims at :

- To make a plan for extension of affiliation of the UG subjects from Vidyasagar University a) Botany (Hons) b) Music (Hons).
- To make a plan for extension of affiliation of the PG subjects from Vidyasagar University a) Chemistry b) Bengali.
- To start the tender procedure and to start the construction of 6-storied building for class rooms from the fund of one time central assistance.
- To start tender procedure and to start the construction of Swimming Pool and Sports Hall from the fund of UGC during XI th plan period in the 2nd Campus of our college.
- To start tender procedure for purchase of Sports Goods from the fund of UGC during XI th plan period to enrich the Sports Hall.
- To start the procedure to purchase of Land to extend the 2nd Campus of our college for future plan.

6.2. Does the Institution has a management Information System : Yes

Two way communication system is functioning for taking as well as implementing decision in the academic and administrative affairs.

6.3. Quality improvement strategies adopted by the institution for each of the following :

6.3.1. Curriculum Development

The college is affiliated to Vidyasagar University. The syllabi of the different courses has been supplied by the University

The Lesson Plan has been developed on the basis of the discussion with the Principal, Academic Sub-Committee and Teachers' Council. The resolution of the meeting is placed before the G.B. for formal approval

The quality of the policy is properly monitored and reviewed by the Principal, Academic Sub-Committee and Teachers' Council on the basis of the students' performance in the Internal Assessment (terms & conditions prescribed by the University), Annual result and success in various fields of competitive examinations.

The Principal of the college takes steps regarding feedback of the success and he is the executor of the decisions which is taken by the different Sub-Committee.

The decision making process includes the following steps :

- i) The proposal taken by the different Sub-Committee or different wings send to the Principal of the college.
- ii) The Principal meets the respective Sub-Committee and stakeholders to discuss the merit of the proposals.
- iii) Then the Principal of the college placed the proposals before the G.B.
- iv) The Governing Body consult the University Statute, Acts, Regulations and Govt. Orders and take final decision on the matter.

6.3.2. Teaching and Learning

- i) Preparation of the routine of the need based class and observation by the Routine Committee.
- ii) Allotment of sufficient class rooms to complete the syllabus in due time.
- iii) Maintenance of Laboratories of the different practical based subjects.
- iv) Purchase of New Books as per syllabus for the Central Library and Departmental Library
- v) Purchase of Teaching Learning Aids and Laboratory Equipments and chemicals.
- vi) Offering the facilities to use modern technology.
- vii) Offering sports training throughout the session.
- viii) Offering cultural training throughout the session.
- ix) Offering social service workshop throughout the session.

6.3.3. Examination and Evaluation

- i) Examination and Evaluation pattern has been set up as per University guidelines.
- ii) Arrangement of Class Tests// Internal Assessment Test in different departments.
- iii) Arrangement of Seminar Classes in different departments.
- iv) Arrangement of Tutorial and Remedial classes for the weaker students

6.3.4. Research and Development

- i) Build up Research infrastructure of the college.
- ii) Supply of sufficient computers to the Researcher with internet facilities.
- iii) Purchase of requisite books and journals for researchers.
- iv) Reward to the researchers for publication to encourage in research engagement..
- v) To insist the teachers to do the research work for Ph.D. Degree and the research oriented work.
- vi) To motivate the teachers for Minor/Major Research Project of UGC.

6.3.5. Library, ICT and physical Infrastructure / Instrumentation

- i) The central library of the college has a Library Sub-Committee for monitoring the activities of the library
- ii) Every department has a Departmental Library.
- iii) Lending facilities for Teachers. Non-teaching staff and students
- iv) Reading Room Service facilities
- v) Reprographic service facilities
- vi) Information Service
- vii) Fully Computerized
- viii) Internet Service
- ix) On line public access catalogue system
- x) Enlisted INFLIBNET service programme
- xi) e-books and e-journals facilities
- xii) Network resource centre

6.3.6. Human Resource Management

- i) Governing Body
- ii) Teachers' Council
- iii) Different Sub-Committees constituted by the Governing Body as per statute of Vidyasagar University
- iv) Sports Committee
- v) Cultural Committee
- vi) Students' Union

- vii) Different Executive Bodies constituted with the students, teachers and non-teaching staff.
- viii) Advisory Committee of N.S.S.
- ix) Beautification Committee
- x) Women Cell
- xi) Anti-Ragging Cell
- xii) Advisory Committee of Director of Distance Education.

6.3.7. Faculty and Staff recruitment

- i) Permanent Whole time Teachers are appointed by the Governing Body on the basis of the recommendation of The West Bengal College Service Commission, West Bengal.
- ii) Approved Part-time Teachers are appointed by the Governing Body on approval of the Higher Education Department, Govt. of West Bengal
- iii) Guest Teachers are appointed by the Governing Body through the Selection Committee.
- iv) Permanent Whole time Non-teaching Staff are appointed by the Governing Body through the Selection Committee constituted as per guideline of the Higher Education Department, Govt. of West Bengal
- v) Casual Non-teaching Staff are appointed by the Governing Body through the Selection Committee.

6.3.8. Industry Interaction/ Collaboration

- i) An Industry Interaction/Collaboration has been made with the Indian Oil Corporation Limited, Haldia, West Bengal for Industrial Training of the students of Industrial Chemistry.
- ii) An Industry Interaction/Collaboration has been made with the Public Health Engineering, Geonkhali, Purba Medinipur Medinipur, West Bengal for Industrial Training of the students of Industrial Chemistry.

6.3.9. Admission of Students

- i) Publicity of admission is made through Local News Papers, College Website, Prospectus and College Notice Board
- ii) Admission of students is purely on merit basis.
- iii) State reservation policy has been adopted during the admission.

6.4. Welfare Schemes for

Teaching	College Co-operative
Non-Teaching	College Co-operative
Students	Students Aid Funds, Tuition Fees Concession from the college fund, Medical facilities through College Medical Unit

6.5. Total corpus of fund generated for the session 2010 – 2011

- i) College Fund : Rs. 42,53,278 /-
- ii) UGC : Rs. 2,73,040 /-
- iii) State Govt. : Rs. 1,42,22,314 /-
- iv) Others : Rs. 5,55,115 /-

Total : Rs 1,93,03,747/-

6.6. Whether annual financial audit has been done ?

Yes

No

6.7. Whether Academic and Administrative Audit (AAA) has been done ?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Agency
Academic	Yes	University, NAAC	Yes	Academic Sub-Committee, Heads of the different departments.
Administrative	Yes	Accounts Section of the Director of Public Instruction, Govt. of West Bengal	Yes	Bursar, Internal Audit Committee, Finance Committee constituted by the G.B.

6.8. Does the University / Autonomous College declares results within 30 days ?

N.A.

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9. What efforts are made by the University/Autonomous College for Examination Reforms ?

N.A.

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent Colleges?

N.A.

6.11. Activities and Support from the Alumni Association

The Alumni Association is very important to the stakeholders. The Association is actively involved in the all round development programmes of the college. The ex-students of our college have formed the Alumni Association since 1997 with Registration No. S/IL/15938 of 2003-2004 as per Registration of Societies West Bengal Act XXVI of 1961. A Biennial Conference was held on regular basis in the college campus in the first Sunday of February. A popular seminar and other cultural activities were held in the conference. A Biennial Magazine was also published in the conference in the regular basis to express the views and suggestions about the college development in all aspects. They constructed a Ex-students Block to fill up the scarcity of rooms and they donate Books for Library and Water Cooler Machine and others in every conference. Moreover, retired teachers, officers and other eminent persons who were the students of our college were remain present in the said conference and placed the different development planning and other academic related aspects of the college.

The Mission & Vision of the Alumni Association of the college :

- i) To consolidate the relation between the alumni and the present students and to help maintain the academic environment of the college.
- ii) To arrange and organize lectures, debates, discussions, seminars and excursions for the diffusion of knowledge.
- iii) To publish or cause to be published useful literatures papers, magazines, books etc.
- iv) To study, cultivate and demonstrate the art of music and dancing.
- v) To promote and encourage advancement of literacy, cultural, political, religious, scientific and technical education.
- vi) To help the needy students of the college, for prosecution of studies.
- vii) To collect and preserve manuscripts, painting, sculptures, works of art, antiquities, natural history specimens, mechanical and scientific instruments and design
- viii) To help the aged, sick, helpless and indigent alumni.

The Present Organizing Body of the Alumni Association :

1. Prof. Haripada Maiti	:	Patron of the Association
2. Dr. Asim Kr. Bera	:	Principal, President of the Association
3. Sri Pravanjan Mishra	:	Vice President
4. Sri Jagannath Santra	:	Vice President
5. Smt. Anjali Guha	:	Vice President
6. Sri Sripati Charan Giri	:	Vice President
7. Sri Jitendranath Maity	:	Vice President
8. Sri Dasarathi Hazra	:	Vice President
9. Sri Murari Mohan Maity	:	Vice President
10. Sri Piyarimohan Maity	:	Vice President
11. Sk. Abdul Jabbar Ali	:	Vice President
12. Sri Purnendu Kumar Choudhuri	:	Vice President
13. Prof. Syama Jana (Giri)	:	Joint General Secretary
14. Sri Sasanka Sekhar Maji	:	Joint General Secretary
15. Sri Biswanath Tripathy	:	Secretary
16. Sri Brajendranath Barman	:	Secretary
17. Sri Debasish Maity	:	Secretary
18. Sri Tilak Kumar Chakraborty	:	Secretary
19. Sri Mridul Das Bayen	:	Secretary
20. Sri Surendu Manna	:	Secretary
21. Prof. Subodh Chandra Maiti	:	Cashier

6.12. Activities and Support from the Parent – Teacher Association

Parents contribute important function for development of the college. The college always maintains the relationship with the guardians. If there arise any problem of the students the college authority calls the respective guardians to solve the issues. The college authority invites the guardians and local pupils in the different cultural activities of the college. We have made arrangement for Soil Test in the Department of Chemistry for each farmer who are by occupation. A One day workshop has been organized in our college with the parents on consumer affairs by the Department of 'Consumer Affairs and Fair Business Practice' Govt. of West Bengal. The parents may come to our college to solve any problem of their ward.

6.13. Development programmes for support staff

- i) The college has sufficient No. of computers in the different departments and office with internet connection for the purpose of developing their knowledge.
- ii) There are Staff Room, Boys' & Girls' Common Rooms with T.V. and other entertainment facilities.
- iii) The college regularly arranges State/National Level Seminars for the advancement of learning.

- iv) The institution always looks after scopes for faculty development through training, retraining and motivating the employees for the roles and responsibility they perform.
- v) Vidyasagar University and Academic Staff Colleges of other Universities arrange various programmes time to time to refresh and orient the knowledge of the teaching & non-teaching staff. The teaching & non-teaching staff of our college participate in these programmes.
- vi) The teachers often participate in National and International Seminars/Conferences/Refresher Courses and Orientation Courses for developing their knowledge.
- vii) The different departments of our college organize student seminars in the respective departments regularly.

6.14. Initiatives taken by the institution to make the campus eco-friendly

- i) A Sub Committee has been constituted by the Governing Body in this issue to make the campus eco-friendly.
- ii) The Sub-Committee has taken initiation every year for 'Tree Plantation' by the members of the NSS & NCC Units and Students' Union.
- iii) They clean the campus in every week.
- iv) To maintain the environment around the college campus, the students of the college clean the big pond beside the college campus.
- v) The students of the college contribute to maintain Green Campus inside the college with the help of our Gardener (Mali).
- vi) The students and employees of the college have taken initiation to make the campus free from plastic.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

- i) Beautification Committee, 2011
- ii) Women Cell, 2011
- iii) Research Cell, 2011
- iv) Cultural Unit, 2011
- v) Facilities of Computerization of office.
- vi) Computerization of Library
- vii) Grievance Redressal Cell, 2011
- viii) Scholarship Monitoring Committee, 2011

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year 2011 (July) to 2012 (June) :

- i) Prepared the AQAR for NAAC for the period 2011 (July) to 2012 (June).
- ii) Affiliation received of the subjects a) Music (Gen) b) Physiology (Gen) c) Hindi (Gen) d) Nutrition (Hons) in UG level under the affiliation of Vidyasagar University.
- iii) Admission process completed of the students in UG Courses a) Physical Education (Gen) b) BCA under the affiliation of Vidyasagar University.
- iv) Process for replacement of Old wiring by new wiring with modern technologies to overcome the voltage drop is ongoing.
- v) Planning completed of the construction of 6-storied building for class rooms from of one time central assistance.
- vi) Planning completed of the construction of Swimming Pool and Sports Hall from the fund of UGC during XI th plan period in the 2nd Campus of our college.
- vii) Planning completed for purchase of Sports Goods from the fund of UGC during XI th plan period to enrich the Sports Hall.
- viii) Planning completed for the purchase of Land to extend the 2nd Campus of our college for future plan.
- ix) Purchased the Books from the UGC Fund and the Fund raised by the college.
- x) Purchased the Instruments from the UGC Fund and other funds raised by the college.

7.3. Give two Best Practices of the institution (*Please see the format in the NAAC Self-study Manuals*)

Best Practice – 1

1. Title of the Practice: Practice of Yoga of the students by the yoga Unit of our college.

2. **Goal:**

The word “Yoga” comes from the Sanskrit root yuj, which means “to join” or “to yoke”.

The true essence of Yoga revolves around elevating the life force or ‘Kundalini’ at the base of the spine. It aims to achieve this through a series of physical and mental exercises. At the physical level, the methods comprise various yoga postures or ‘asanas’ that aim to keep the body healthy. The mental techniques include breathing exercises or ‘pranayama’ and meditation or ‘dhyana’ to discipline the mind.

The ultimate goal of yoga is, however, to help the individual to transcend the self and attain enlightenment. As the Bhagavad – Gita says, “A person is said to have achieved yoga, the union with the Self, when the perfectly disciplined mind gets freedom from all desires, and becomes absorbed in the self alone.”

3. **The context:**

There are some importance of Yoga. So the college authority has started Yoga Unit for the benefit of the students of the college.

(a) Yoga is not a religion; it is a way of living whose aim is ‘a healthy mind in a healthy body’.

(b) Man is a physical, mental and spiritual being; yoga helps promote a balanced development of all the three. Other forms of physical exercises, like aerobics, assure only physical well-being. They have little to do with the development of the spiritual or astral body.

(C)Yoga exercise recharge the body with cosmic energy. This facilitates

- (i) Attainment of perfect equilibrium and harmony.
- (ii) Promotes self-healing.
- (iii) Removes negative blocks from the mind and toxins from the body.
- (iv) Enhances Personal power.
- (v) Increases self-awareness.

(vi) Helps in attention focus and concentration, especially important for children.

(vii) Reduces stress and tension in the physical body by activating the parasympathetic nervous system.

(d) The aspirant feels rejuvenated and energized. Thus, Yoga bestows upon every aspirant the powers to control body and mind.

(e) The art of practicing yoga helps in controlling an individual mind, body and soul. It brings together physical and mental disciplines to achieve a peaceful body and mind, it helps to manage stress and anxiety and keep you relaxing. It also helps in increasing flexibility, muscle strength and body tone. It improved respiration, energy and vitality. Practicing yoga might seem like just stretching, but it can do much more for your body from the way you feel, look and move.

4. **The Practice:**

The college has introduced some methodical process for participation of large number of students of the college. The college authority has taken following steps in this regard.

(i) The Principal of the college meet with the students of the 1st Year classes to discuss the matter regarding importance of Yoga and advised them to join in the yoga classes.

- (ii) The teachers of the college discuss the importance of the yoga in their classes and request them to participate in the yoga classes.
- (iii) The Non-teaching of the college also inspired the students to participate in the yoga classes.
- (iv) The members of the Students' Union also monitor the matter.
- (v) The Cadets and volunteers of the N.C.C and N.S.S. Units also participate in the yoga classes.
- (vi) Some students of the college spontaneously participate in the yoga classes.

5. Evidence of Success:

We find that :

- (i) The students of the yoga unit practice yoga in one day in a week under the direct supervision of teacher of the Yoga Unit of our college.
- (ii) The students of the Yoga Unit participate in the competition of different Organisation like University Level, National Level etc.
- (iii) They acquired prizes in different competitions.

6. Problems Encountered and resources Required:

- (i) The college authority cannot able to motivate all the students of the college to join the classes of Yoga.
- (ii) Due to financial crisis of the college, the college authority cannot able to appoint more than one teacher.

7. Notes (Optional) :

As a result, the students of the Yoga Unit are very much satisfied for maintaining the practice successfully.

8. Contact Details:

Name of the Principal	: Dr. Asim Kumar Bera
Name of the Institution	: Mahishadal Raj College
City	: Kolkata/ Haldia
Pin code	: 721628
Accredited Status	: "B" Level
Work Phone	: 03224240220
Website	: www.mahishadarajcollege.com
Mobile No	: 9434964960
Fax No.	: 03224-240220
E – Mail ID	: mrc_mdl@yahoo.co.in/akbera1957gmail@.com.

Best Practice – 2 :

1. **Title of the Practice:** Preparation of Model Question papers of each subject for benefit of the students.
2. **Goal:** the Goal of introducing the practice is to attract the students of the each year for improvement of their thought of learning of each subject. The aim of the college authority is to properly question wise of the students of the college.
3. **The context:**
The college finds that:
 - (i) The teachers of the college deliver their lectures in the class rooms properly.
 - (ii) The students of the each class room listen to the lectures attentively.
 - (iii) The teachers do not analyst the topic question wise after completion of a chapter.

- iv) The students learn the topic but cannot able to express their education properly in question arise.
- (v) So there will be some gap between the knowledge and education.
- (vi) The students cannot express their knowledge in the examination.
- (vii) As a result, the knowledge of the meritorious students can not reflect in their examination result.
4. **The Practice:**
 The Principal and Academic Council of the college have taken some methodical steps for improvement of the writing skill in the examinations students:
 (i) The Principal of the college calls a meeting of the Academic Council of the college the beginning of the Academic Session.
 (ii) The Principal of the college directs the teachers to modify the model question papers and requests then to discuss the questions deeply after completion of the delivering the lecturers of the said chapter.
 (iii) If teacher fails to complete such process the Principal of the college requests the teachers to take special class/classes to complete such process.
 (iv) The teachers take class tests following the model question papers.
 (v) The Lab – based students of the college are able to express their knowledge in Viva – Voce in their practical examination.
5. **Evidence of success:**
 As a result the performance of the students has been changed abruptly. The students are benefited in that process of learning.
6. **Problems Encountered and Resources Required:**
 (i) To manage such process of learning of the students it is required sufficient number of teachers to complete the syllabus.
 (ii) The college authority has appointed some Guest Teachers in the different departments.
 (iii) The financial liability of these Guest Teachers has been borne by the college.
7. **Notes (Optional):**
 The students of the college very much appreciate such type of process of learning.
8. **Contact Details:**
 Name of the Principal : Dr. Asim Kumar Bera
 Name of the Institution : Mahishadal Raj College
 City : Kolkata/ Haldia
 Pin code : 721628
 Accredited Status : B Level
 Work Phone : 03224 -240220
 Website : www.mahishadarajcollege.com.
 Mobile No : 9434964960
 Fax No. : 03224 -240220
 E – Mail ID : mrc_md1@yahoo.co.in/akbera1957gmail.com.

7.4. Contribution to environmental awareness / protection

The environmental awareness/protection is the part of education of a student of the college. The college authority has taken following steps in this matter :

- i) Tree Plantation is essential to neutralize the harmful effects of the Green House Gas.
- ii) To protect the campus the students are prevented to use plastic in the campus.
- iii) Drinking water is protected. Purified drinking water is provided to maintain the hygiene of the students.

- iv) There is the arrangement for Hazardous Waste Management.
- v) Creation of over 65 db sound is prohibited as the intensity of sound over 65 db creates Heart Attack etc.
- vi) An Orientation Program has been conducted in the college for the students on how to save the society from social environmental pollution.
- vii) The NCC and NSS Units conduct the environmental awareness program in the locality.
- viii) Proper Management of Electricity.
- ix) Regular check and repairing of the damp area of the building.

7.5. Whether environmental audit was conducted ?

Yes

No

7.6. Any other relevant information the institution wished to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year (2012 – 2013)

- Preparation of re-accreditation of NAAC.
- To start the admission process of students in the UG Courses a) Music (Gen) b) Physiology (Gen) c) Hindi (Gen) d) Nutrition (Hons) under the affiliation of Vidyasagar University.
- Preparation of extension of affiliation of the UG subjects from Vidyasagar University a) Botany (Hons) b) Music (Hons).
- Preparation of extension of affiliation of the PG subjects from Vidyasagar University a) Chemistry b) Bengali.
- To start the tender procedure and to start the construction of 6-storied building for class rooms from the fund of one time central assistance.
- To start tender procedure and to start the construction of Swimming Pool and Sports Hall from the fund of UGC during XI th plan period in the 2nd Campus of our college.
- To start tender procedure for purchase of Sports Goods from the fund of UGC during XI th plan period to enrich the Sports Hall.
- To start the procedure to purchase of Land to extend the 2nd Campus of our college for future plan.
- To prepare the Anti Raging Monitoring Cell (ARMC).
- Purchase of Books from the UGC Fund and the Fund raised by the college.
- Purchase of Instruments from the UGC Fund and other funds raised by the college.
- To organize another Students' Orientation Program for environment consciousness.
- To organize a program for the students entitled 'Health is Wealth'.

PROF. BADAL KUMAR BERA

Badal Kumar Bera

Signature of the Coordinator, IQAC

PROF. ASIS DE

Asis De

Signature of the Joint Coordinator, IQAC

DR. ASIM KUMAR BERA

Asim Kumar Bera

Signature of the Chairperson, IQAC





MAHISHADAL RAJ COLLEGE ACADEMIC CALENDAR

For the session 2011 – 2012

1st Term : From 01-07-2011 to 07-11-2011

Month	Date	No. Of no-class days	No. Of days available for classes/Examinations	remarks
1	2	3	4	5
July - 2011	01-07-11 TO 07-07-11	1 Day	6 Days	03-07- 2011 - Rathajatra (Sunday)
	08-07-11 To 14-07-11	1 Day	6 Days	10-07-2011 – (Sunday)
	15-07-11 To 21-07-11	1 Day	6 Days	17-07-2011 – (Sunday) 18-07-2011 – Commencement of 1 st year , 2 nd year & 3 rd year B.A./B.Sc./B.COM. Classes.
	22-07-11 To 28-07-11	1 Day	6 Days	24-07-2008 – (Sunday) 25-07-2008 – Last date of admission for 1 st year , 2 nd year & 3 rd year B.A./B.Sc./B.COM Students.
July – August - 2011	29-07-11 To 04-08-11	1 Day	6 Days	31-07-2011 – (Sunday) 02-08-2011 - Last date of submission of academic auditing report to . V.U..

August - 2011	05-08-11 To 11-08-11	1 Day	6 Days	07-08-2011 (Sunday) 09-08-2011 Last date change of subjects for 1 st year , 2 nd year & 3 rd year B.A./B.Sc./B.COM Students.
	12-08-11 To 18-08-11	2 Days	5 Days	15-08-2011 – (Independence Day) 14-08-2011 – (Sunday)
	19-08-11 To 25-08-11	2 Days	5 Days	21-08-2011 – (Sunday) 22-08-2011 – Janmastami) 25-08-2011 – Last date of submission of registration form to V.U. for 1 st year , 2 nd year & 3 rd year B.A./B.Sc./B.COM. students <u>without fine.</u>
August & Sept.- 2011	26-08-11 To 01-09-11	2 Days	5 Days	28-08-2011 – (Sunday) 30-08-2011 - Last dates of admission for 2 nd & 3 rd year B.A./B.Sc./B.COM Students.

September - 2011	02-09-11 To 08-09-11	1 Day	6 Days	04-09-2011 – (Sunday) 06-09-2011 - Last date of submission of Teachers' Bio-Data to V.U. 11-09-2011 – (Sunday) 09-09-2011 – 09-09-2011 - Last date of submission of registration form to V,.U. for 1 st year B.A./B.Sc./B.COM students <u>with fine</u> . 1 st week of September Inter College Cultural Meet. . 18-09-2011 – (Sunday) 25-09-2011 – (Sunday) 26-09-2011 – Vidyasagar Birth Day. 27-09-2011 – (Sunday & Maahalaya) 29-09-2011 – University Foundation Day. Students' Union election to be hold in between 12-09-2011 To 24-09-2011.
	09-09-11 To 15-09-11	1 Day	6 Days	
	16-09-11 To 22-09-11	1 Day	6 Days	
	23-09-11 To 29-09-11	4 Days	3 Days	
Sept. & Oct.- 2011	30-09-11 To 06-10-11	3 Days	4 Days	02-10-2011 – Birthday of Mahatma Gandhi and Puja Holidays begin

October - 2011	07-10-11 To 13-10-11	7 Days	Nil	Puja Holidayas
	14-10-11 To 20-10-11	7 Days	Nil	
	21-10-11 To 27-10-11	6 Days	1 Dayl	21-10-2011 To 26-10- 2011 - Puja Holidays
			75 Days	

N.B. : For Hons. Students at least 2 Class Test per paper and for general students t least 1 Class Test per paper will have to be conducted by the College within the period of 1st term.

For the session 2011– 2012
2nd Term : From 29-10-2011 to 24-12-2011

Month	Date	No. Of no-class days	No. Of days available for classes/Examinations	remarks
1	2	3	4	5
October & November - 2011	27-10-2011	Nil	1 Day	
	28-10-2011 To 03-11-2011	2 Days	5 Days	28-10-2011 – Bhatriditiya 30-10-2011 – (Sunday)
November - 2011	04-11-211 To 10-11-2011	3 Days	4 Days	04-11-2011 – Jagadhatri Puja 06-11-2011 – (Sunday). 07-11-2011 – (Id-Ud-Zoha)
	11-11-2011 To 17-11-2011	2 Days	5 Days	10-11-2011 - Guru Nanak Birthday 13-11-2011 – (Sunday).
	18-11-2011 To 24-11-2011	1 Days	6 Days	20-11-2011 - 9sunday) tournament.

November & December - 2011	25-11-11 To 01-12-11	1 Day	6 Days	27-11-2011 – (Sunday)
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December - 2011	02-12-11 To 08-12-11	1 Day	6 Days	04-12-2011 – (Sunday) 06-12-2011 – Maharram Annual Sports of college.
	09-12-11 To 15-12-11	1 Day	6 Days	11-12-2011 – (Sunday)
	16-12-11 To 22-12-11	1 Day	6 Days	18-12-2011 – (Sunday) Inter college Sorts of V.U.
	23-12-11 To 29-12-11	5 Days	2 Days	25-12-2011 – To 29-12-2011 – Winter recess
December – 2011 & January - 2012	30-12-2011 To 01-01- 2012	3 Days	Nil	30-12-2011 To 01- 01-2012 - Winter recess
			46 Days	

N.B. : For Hons. Students at least 2 class test per paper will have to be conducted by the college within the period of 2nd term.

For the session 2011 – 2012
3rd Term : From 02-01-2012 to 30-06-2012

Month	Date	No. Of no-class days	No. Of days available for classes/Examinations	remarks
1	2	3	4	5
January - 2012	02-01-12 To 05-01-12	Nil	4 Days	
	06-01-12 To 12-01-12	1 Day	6 Days	08-01-2012 - (Sunday).
	13-01-12 To 19-01-12	1 Day	6 Days	15-01-2012 – (Sunday).
	20-01-12 To 26-01-12	3 Days	4 Days	22-01-2012 - (Sunday). 23-01-2012 - Netaji Birth Day. 26-01-2012 – Republic day
January & February - 2012	27-01-2012 To 02-02- 2012	2 Days	5 Days	28-09-2012 - Saraswati Puja 29-12-2012 - (Sunday).

February - 2012	03-02-12 To 09-02-12	1 Day	6 Days	05-02-2012 – Fateha Duwaz
	10-02-12 To 16-02-12	1 Day	6 Days	12-02-2012 – (Sunday).
	17-02-12 To 23-02-12	1 Day	6 Days	19-02-2012 – (Sunday).
February & March - 2012	24-02-12 To 02-03-12	1 Day	6 Days	26-02-2012 – (Sunday)
March - 2012	03-03-2012 To 09-03- 2012	2 Days	5 Days	04-03-2012 – (Sunday) 08-03-2012 – Doljatra 07-03-2012 – Closing of 3 rd Year B.A./B.Sc./B.COM. Classes.
	10-03-12 To 16-03-12	1 Days	6 Days	11-03-2012 – (Sunday)
	17-03-12 To 23-03-12	1 Day	6 Days	18-03-2012 – (Sunday).
	24-03-12 To 30-03-12	1 Day	6 Days	25-03-2012 – (Sunday)
March & April - 2012	31-03-12 To 06-04-12	2 Days	5 Days	01-04-2012 – (Sunday). 06-04-2012 – Good Friday.

April - 2009	07-04-12 To 13-04-12	3 Days	4 Days	12-04-2012 – Closing of 1 st year and 2 nd year B.A./B.Sc./B.COM Classes.
	14-04-12 To 20-04-12	2 Days	5 Days	14-04-2012 – Chaitra Sankranti. 15-04-2012 –

				Bengali New Years' Day. 15-04-2012 – (Sunday).
	21-04-12 To 27-04-12	1 Day	Day	22-04-2012 – (Sunday).
April & May-2012	28-04-12 To 04-05-12	3 Day	4 Days	01-05-2012 – May Day. 01-05-2012 – (Sunday). 05-05-2012 – Buddha Purnima
May - 2012	05-05-12 To 11-05-12	2 Days	5 Days	06-05-2012 – (Sunday) 08-05-2012 - Rabindranath Birthday
	12-05-12 To 18-05-12	3 Days	4 Days	16-05-2012 To 18-05-2012 - Summer Recess.
	19-05-12 To 25-05-12	7 Days	Nil	Summer Recess.
May & June - 2012	26-05-12 To 01-06-12	7 Days	Nil	Summer Recess.

June - 2012	02-06-12 To 08-06-12	7 Days	Nil	Summer Recess.
	09-06-12 To 15-06-12	7 Days	Nil	Summer Recess.
	16-06-12 To 22-06-12	7 Days	Nil	Summer Recess.
	23-06-12 To 29-06-12	7 Days	Nil	Summer Recess.
	30-06-2012	1 Day	Nil	Summer Recess.
			105 Days	

N.B : ** for Honours students at least 2 class Test per paper and for General students at least 1 class test per paper will have to be conducted by the college within the period of the 3rd Term.

** Principal / T.I.C. are requested to follow the academic calendar strictly. Any department from the specified list of Holidays will not be allowed unless prior approval is obtained from the Secretary, U.G. Council..

*** Total number of days available for holding classes / Examination = **75 Days + 46 Days + 105 Days = 226 Days**



MAHISHADAL RAJ COLLEGE

Mahishadal, Purba Medinipur

Item : 1.3, Analysis of the Feedback from stake holders :

From Alumni :

The Alumni Association is very important to the Stakeholders. The Association is actively involved in the all-round development programmes of the college. The ex-students of our college have constituted the Alumni Association since 1997 with Registration No. S/1L/15938 of 2003-2004 as per registration of societies West Bengal Act XXVI of 1961. A Biennial Conference was held on a regular basis in the college campus in the first Sunday of February. The Alumni Association offers advice for improvement of the college in different fields. The Principal of the college has been trying to implement their advice in different fields.

From Parents :

Parents contribute an important function for development of the college. The college always maintains the relationship with the guardians. The Parents send different suggestions for development of the Academic situation as well as the Infrastructural facilities and others. The college authority takes steps in fulfilling the demands of the stakeholders.

From Students :

The Students of the college form the most important part of the college. They also place the demands in different purposes through the Students' Union, a Statutory Body, to the Principal of the college. The Principal of the college has been trying to fulfill their necessities and demands.